

# **A/B Parent Club**

## **Meeting Minutes**

### **September 16, 2014**

#### **I. Call to Order**

Katie Duckworth called to order the meeting of the A/B Parent Club at 6:35pm on September 16, 2014 at Armstrong Grade School.

The following persons were present:

Bolin Principal – Mr. Daren Lowery  
Armstrong Principal – Mrs. Ashley Ricca  
President – Katie Duckworth  
Vice President – Shelli Flowers  
Treasurer – Penny Creviston  
Event Coordinator – Rachel Burgess  
Historian – Melissa Koch  
Secretary – Amanda Smallberger

#### **II. Approval of Proposed Budget for 2014-2015 School Year**

Proposed budget reviewed

Special Projects defined as last minute items requested by teachers

Examples include – purchase of iPads, smart boards, basketball hoops

These are mostly unanticipated needs

Larger amount designated for this category versus previous years

Motion to approve budget made by Melissa Koch. Motion seconded by Shelli Flowers. All in favor, budget approved as presented

#### **III. Treasurer's Report**

Current account balance reported as \$23,464.96.

Spirit Wear outstanding

#### IV. Approval of Proposed Amendments to the By-Laws

Proposed amendments reviewed

Minor changes to be made (bolded and underlined)

- 1) Article IV. Sec. 4.02 The term of office is from the close of the installation at the following **May** Club meeting, with the exception of the Treasurer who serves until the books are audited at the end of the school year
- 2) Article V. Sec. 5.07 Duties of the Director of Membership to include: **To oversee the making and distribution of the Armstrong/Bolin School Directory. This also includes recruiting a parent to be in charge of this task.**
- 3) Article VI. Sec. 6.06 New officers shall be introduced and take over their positions at the close of the **May** Club meeting, with the exception of the Treasurer, who will serve until the books are audited at the end of the school year.

Melissa Koch made motion to approve the proposed amendments. Penny Creviston seconded the motion. All in favor, proposed amendments approved.

#### V. Committees

- 1) Movie Night Discussion

Tentative date for next year – Friday August 7, 2015

- Would like to have movie night on a Friday night
- Seemed too late for week night event
- Some confusion regarding start time of event

Input requested for potential movies to be shown next year

- May look into purchase of licensure to present newer Disney/Pixar movie

Target audience missed

- Not enough “meet and greet”
- Suggestion to have children grouped by grade – either designated with a certain color sticker or grouped for activities

Need to emphasize bus transportation

- 2) Spirit Sales – Chairs Rachel Burgess and Penny Creviston presented

Total sales: 137 t-shirts sold

22 long sleeve t-shirts

54 sweatshirts

Profit of approximately \$974.00

Central Illinois Productions was great to work with

Due date for product was 9/16/2014 but due to backorder expected delivery pushed back. Items will be ready by end of September with delivery to students shortly after

Decals are also available and may be considered for sale next year  
On-line ordering also available but not appropriate or feasible for school of our size

- 3) Fall Fundraiser – Chair Krissi Crandall presented
  - Some confusion regarding Kool Kids tickets
  - Orders due 9/23/2014
  - Orders submitted to company 9/29/2014
  - Product to be delivered 10/23/2014 at approx. 1:15pm
  - Junior high students to assist with unloading
  - Product distribution time will be extended through parent teacher conferences to allow parents to pick up product while at school for conferences (3-7:00pm)
  - 10/29/2014 money due
  - Do not send money to school with children
  - Will have times for parents to drop off money before and after school and possibly one additional evening
  - Incentive will be provided for parents to pay for product at time of pick up
  - 11/5/2014 money will be submitted to company
  - Discussed potential places for limo lunch to be held (Avantis likely)
  - Parent Club pays for meal/Fundraiser company pays for limo
  - Discussed potential “buy-out” option for next year
- 4) McDonald’s Night – Chair Katie Duckworth presented
  - Discussion regarding no parent volunteers needed this year per McDonald’s request due to health code violations and training difficulties
- 5) Staff Appreciation
  - Miranda Bowald to chair Bolin
  - First lunches usually coincide with parent/teacher conferences
  - Preference is to have chairs present at lunches to coordinate
  - Disposable containers preferred
  - Items can be homemade
  - Please send recipes with homemade items – plan to compile recipe book for teachers
- 6) Box Tops – Chair Rhonda Teaney presented
  - 10/17/2014 is deadline for students – Rhonda will submit them by the end of October
  - Check delivered to school in December
  - Pizza party incentive this year – coupons for Crust for winning class
  - Don’t forget to ask neighbors, family and friends
  - Send box tops in bag labeled with child’s name and teacher name
- 7) Trivia Night/Silent Auction
  - Trivia Chairs – Jenny Brace and Rachel Burgess
  - Need teachers and staff present
  - Goal for parents to participate – not volunteer
  - Will have reality show theme

Date 02/27/2014 6:30-9:30

Cost - \$100.00 per table – 8 people per table

Will have gag gifts and prizes

Popcorn will be available – BYOB (bring your own buckets)

Breaks will be given to allow those present to view silent auction items

Silent Auction Chairs – Shelli Flowers and Katie Duckworth

Will be able to bid on items outside of trivia night

Obtaining baskets from vendors

Students will be working on greeting cards and collaborative art work for auction

Kiwanis to provide food

## **VI. New Business**

Director of Membership vacancy

Ballot present with Amy Congrove and Miranda Bowald

All present voted and votes tallied

Miranda Bowald elected as new Director of Membership and will take office immediately

## **VII. Principals Reports**

Bolin –

Working on character building – ties in nicely with Kool Kids campaign

Student of the month - to be nominated by teachers and peers

Recognizing “good acts”

Drills to be completed – fire drills and code red drills

Fall picture day 09/25/2014

Maturation film 10/10/2014 – parents allowed to watch movie ahead of time and/or can accompany child. Moms may accompany daughters and dads may accompany sons

10/23/2014 and 10/24/2014 Conferences – MAP and AIMS scores will be reported

Armstrong –

Good turnout for orientation

MAP and AIMS testing completed

“Top Secret” reading incentive with baseball theme

High school students will be visiting and reading to students

Six Flags and Book It programs will continue as well

Class t-shirts are in the works

Next meeting will be at Bolin on November 18, 2014 at 6:30pm

Meeting adjourned at 8:15pm

Meeting minutes submitted by: Amanda Smallberger



